

# Learning Calendar 2022

Public Edition

Rev6 | July22

Start Your Technical Learning Journey Here





# Your Preferred Technical Learning Solutions Partner

We **accelerate** your competency development through **experiential learning**.

We **deliver** customised niche learning solutions anchored on **world-class facilities** and industry-experienced instructors.

We further support your **exceptional growth** because we care about your **technical competencies**.

# HRD Corp Claimable

Selected INSTEP programmes are now HRD Corp Claimable and more will be registered and updated from time to time



Please notify your respective HR focal to apply for the grant before joining the training programme

Employers are advised to apply for the grant at least five (5) working days before participant(s) attend the training programme. Failure to do so may result in invalid claims to HRD Corp

Claim amounts may vary and is subjected to HRD Corp Allowable Cost Matrix calculations

# Virtual Instructor-Led Training (VILT)

**The new norm of learning**

Blending the best of **interactive live classroom** training, the **convenient** and **cost-effective** virtual engagement with learners in online and offline activities from anywhere across the world



# Experiential Learning

## Hands-on experiences and reflection

Interactive theoretical learning in classroom,  
hands-on-training at practical workshop and  
**experiential learning** at INSTEP's first-of-its-kind,  
**Upstream Downstream Training Plant (UDTP)**  
will complement your digital learning experience



# Innovative Technology Testing and Deployment

**UDTP is the first-of-its-kind in the world**

Upstream Downstream Training Plant (UDTP) simulates real Upstream and Downstream plant scenarios in safe environment and creates a **perfect ecosystem as testbed** to test and pilot new and innovative technology deployment



# Public Learning Calendar

Click on the tab at the top  
to view our learning solutions



You can use search button  
in PDF to search for our programmes



# Glossary of Terms



NEW PROGRAMME



UPDATED DATE



UPDATED FEE

A&C : Assessment & Certification

F2F : Face-to-Face Experiential Learning

HRD Corp : Human Resource Development Corporation

NR : Non-Residential

OTS : Off-the-Shelf

PDP : Professional Development Programme

R : Residential

VILT : Virtual Instructor-Led Training



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*Clickable content for quick access to programme*



# Course Progression Map



## Course Progression Map : Engineer

Legend:  
 \*\* Programme is available upon request  
 Professional Development Programme (PDP)  
 Assessment & Certification Programme (A&C)

Suggested years of experience		Engineer								
		Operations		Maintenance			Electrical			
Exploration & Production	Process & Analytical	Static	Inspection	Rotating			Instrumentation			
Basic 1 - 3 years	<ul style="list-style-type: none"> <li>✓ P&amp;ID and Schematic Diagram</li> <li>✓ Well Operation &amp; Maintenance</li> <li>✓ Heat Exchanger Operation &amp; Maintenance</li> <li>✓ Hydrocarbon Treatment System</li> <li>✓ Basic Petroleum Prod, Transportation &amp; Processes</li> <li>✓ Oil and Gas Terminal Operation</li> <li>✓ Separator Operation</li> <li>✓ Gas Lift Operations and Optimisation</li> <li>✓ Wellhead and Production Header System</li> <li>✓ Gas Compression and Compressor Operation &amp; Control</li> <li>✓ Gas Dehydration and Regeneration System</li> <li>✓ Petroleum Liquid and Gas Properties</li> <li>✓ Crude Separation and Crude/ Condensate Stabilisation</li> <li>✓ Produced Water Treatment System on the Platform</li> <li>✓ Water Injection System</li> <li>✓ Pipe, Valve, Fitting and P&amp;ID</li> <li>✓ Watermaker Operation &amp; Maintenance</li> </ul> <ul style="list-style-type: none"> <li>✓ International Well Control Forum (IWC) Well Control, L2</li> <li>✓ International Well Control Forum (IWC) Well Control, L4</li> <li>✓ International Association of Drilling Contractor (IADC) WellSHARP, L4</li> </ul>	<ul style="list-style-type: none"> <li>✓ Tankage and Storage</li> <li>✓ Piping and Valves</li> <li>✓ Downstream Plant Familiarisation</li> <li>✓ Distillation Principles (Pilot Plant and CBT)</li> <li>✓ Plant Start-up &amp; Shutdown</li> <li>✓ P&amp;ID and Schematic Diagram</li> <li>✓ Distillation Principles (Pilot Plant and CBT)</li> <li>✓ Water and Wastewater Treatment System</li> <li>✓ Pump Operation and Care</li> <li>✓ Heat Exchangers: Operation and Care</li> <li>✓ Plant Monitoring &amp; Optimisation</li> <li>✓ Piping and Valves</li> <li>✓ Furnace</li> <li>✓ Tankage and Storage</li> <li>✓ Plant Process Troubleshooting (L2)</li> <li>✓ Compressor, Fan and Blowers: Operation and Care</li> <li>✓ Heat Exchangers:</li> </ul>	<ul style="list-style-type: none"> <li>✓ Operation and Care</li> <li>✓ Water and Wastewater Treatment System</li> <li>✓ Distillation Principles (Pilot Plant and CBT)</li> <li>✓ Tankage and Storage</li> <li>✓ Piping and Valves</li> <li>✓ Furnace</li> <li>✓ Gas Turbine: Operation and Care</li> <li>✓ Heat Exchangers: Operation and Care</li> <li>✓ Water and Wastewater Treatment System</li> <li>✓ Distillation Principles (Pilot Plant and CBT)</li> <li>✓ POTCP 01 -Distributed Control System (DCS)</li> <li>✓ POTCP 02 -Process Control</li> <li>✓ POTCP 03 -Process Troubleshooting</li> <li>✓ POTCP 04 -Plant Operation Practice</li> <li>✓ POTCP 05 -Process Safety Practice</li> </ul>	<ul style="list-style-type: none"> <li>✓ Introduction to Piping System **</li> <li>✓ DOMI Static Equipment ** (cover all static equipment)</li> <li>✓ Pressure Relieving Devices</li> <li>✓ Lifting and Rigging **</li> <li>✓ Valves and Safety Valves Maintenance &amp; Repair</li> <li>✓ Tank Maintenance**</li> <li>✓ Flange Management</li> </ul>	<ul style="list-style-type: none"> <li>✓ Integrated Module ** (general inspection)</li> <li>✓ Welding Technology</li> <li>✓ Quality Control</li> <li>✓ Pressure Relieving Devices</li> </ul> <b>✓ ASNT UTTM</b>	<ul style="list-style-type: none"> <li>✓ DOMI Pump</li> <li>✓ DOMI Gas Turbine</li> <li>✓ DOMI Compressor &amp; Blowers</li> <li>✓ Condition Monitoring Equipment</li> <li>✓ DOMI Rotating Equipment</li> <li>✓ Single Stage Centrifugal Pump</li> <li>✓ Alignment Principles &amp; Technology</li> <li>✓ Mechanical Seal Maintenance and Troubleshooting</li> <li>✓ Reciprocating Compressor</li> <li>✓ Positive Displacement Pump</li> <li>✓ Precision Practical Alignment **</li> </ul>	<ul style="list-style-type: none"> <li>✓ Protection Relay &amp; Coordination</li> <li>✓ Generating Equipment &amp; System</li> <li>✓ Basic Application of Ex Equipment in Hazardous Area</li> <li>✓ High Voltage Switching and Generator Synchronising Practice</li> <li>✓ Portable Equipment and Temporary Installation</li> <li>✓ Condition Monitoring and Maintenance of HV Switchgears and Transformers</li> <li>✓ Maintenance and Troubleshooting of LV Motors (AC/DC)</li> <li>✓ Generator Operation &amp; Control System</li> <li>✓ Low Voltage Switchboard &amp; Switchgear Equipment Operation &amp; Maintenance</li> <li>✓ Maintenance and Troubleshooting of AC &amp; DC Ups System</li> <li>✓ Testing, Pre-Commissioning and Commissioning of Electrical Equipment</li> <li>✓ HV System Switching</li> <li>✓ Electrical Protection System</li> <li>✓ IO Motor Operated Valve (MOV)</li> <li>✓ Selection, Installation and Inspection of Ex Equipment in Hazardous Area</li> </ul>	<ul style="list-style-type: none"> <li>✓ IECEX Unit Ex001 Competency Training Programme</li> <li>✓ AO Chargeman</li> </ul>	<ul style="list-style-type: none"> <li>✓ Fundamental of Integrated Control Safety System (ICSS)</li> <li>✓ Process Measurement I</li> <li>✓ Control Valve</li> <li>✓ Quality Measuring Instrument</li> <li>✓ Vibration Monitoring System</li> <li>✓ Gas Detection System</li> <li>✓ Introduction to the Distributed Control System (DCS) Operation -ExperionPKS for Process Operator</li> <li>✓ Introduction to the Distributed Control System (DCS) Operation -Yokogawa CS 3000 for Process Operator</li> <li>✓ Plant Process Control &amp; DCS System Operation</li> <li>✓ Process Control Theory and Application</li> <li>✓ Instrumented Safeguarding System</li> <li>✓ Liquid and Gas Metering</li> <li>✓ Safety PLC-Tricon TMR</li> <li>✓ Programmable Logic Controller -Allen Bradley CLX5000</li> <li>✓ PID Tuning</li> <li>✓ Honeywell EPKS Engineering &amp; Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>✓ Certified Personnel for Metering Validation &amp; Calibration Competency Programme</li> <li>✓ Instrument Filter</li> </ul>
Intermediate 4 - 8 years	<ul style="list-style-type: none"> <li>✓ Plant Monitoring &amp; Optimisation</li> <li>✓ Plant Process Troubleshooting</li> <li>✓ Fundamental of Drilling Operation L2</li> <li>✓ Wellhead Preventive Maintenance L2</li> </ul>		<ul style="list-style-type: none"> <li>✓ DOMI of Piping System &amp; Valve</li> <li>✓ DOMI of Static (Fire) - boiler fire equipment **</li> <li>✓ Welding Technology</li> <li>✓ Non-Destructive Testing</li> <li>✓ Flange Management</li> </ul>	<ul style="list-style-type: none"> <li>✓ Corrosion Control and Monitoring</li> <li>✓ Unfired Pressure Vessel Inspection</li> <li>✓ Welding Inspection</li> </ul>	<ul style="list-style-type: none"> <li>✓ Reciprocating Compressor Level 2</li> <li>✓ Positive Displacement Pump</li> <li>✓ Diesel Engine : Operation &amp; Maintenance</li> <li>✓ Gas Turbine Operation &amp; Maintenance</li> <li>✓ Pump Troubleshooting</li> </ul>	<ul style="list-style-type: none"> <li>✓ A4 Chargeman</li> <li>✓ B0 Chargeman</li> <li>✓ Low Voltage Overhead Lines</li> <li>✓ Low Voltage Generator and Synchronising</li> <li>✓ IECEX Unit Ex001 &amp; Ex003 Competency Training Programme</li> <li>✓ IECEX Unit Ex007/008 Competency Training Programme</li> <li>✓ IECEX Unit Ex001 &amp; Ex009 Competency Training Programme</li> </ul>				
Advanced > 8 years			<ul style="list-style-type: none"> <li>✓ OSR MS</li> <li>✓ HSE MS</li> <li>✓ Fired Pressure Vessel Inspection</li> <li>✓ Piping Inspection</li> <li>✓ Risk Based Inspection</li> </ul>	<ul style="list-style-type: none"> <li>✓ Atmospheric Storage Tank (Awareness)</li> <li>✓ Holsting &amp; Lifting Equipment</li> <li>✓ Non-Destructive Testing</li> <li>✓ Welding Technology</li> <li>✓ OSR Competency Assessment</li> </ul>		<ul style="list-style-type: none"> <li>✓ High Voltage Generator and Synchronising</li> <li>✓ High Voltage Overhead Lines</li> <li>✓ B4 Chargeman</li> </ul>				

Legend:

- ★★ Programme is available upon request
- Professional Development Programme (PDP)
- Assessment & Certification Programme (A&C)

## Course Progression Map : Engineer

Engineer					
Health, Safety & Environment					
All Levels	Upstream Carigall Requirement	Legal	Oil & Gas	Safety	Environment
	<ul style="list-style-type: none"> <li>✓ PCSB PTW Level 2 Certification Programme</li> <li>✓ PCSB PTW Level 3 Certification Programme</li> </ul>	<ul style="list-style-type: none"> <li>✓ Safe Handling of Chemicals (SHOC)</li> <li>✓ Hearing Conservation Awareness</li> </ul>	<ul style="list-style-type: none"> <li>✓ CePSWaM</li> <li>✓ Authorised Entrant and Standby Person for Confined Space (AESP) - Level 1</li> <li>✓ Authorised Entrant and Standby Person for Confined Space -Refresher (AESP) - Level 1</li> </ul>	<ul style="list-style-type: none"> <li>✓ RA Tools Training (BowTie, HAZID, HAZOP, P-HAZOP and PASR Application)</li> </ul>	<ul style="list-style-type: none"> <li>✓ AGT for Non-Confining Space</li> <li>✓ Basic First Aid (Knowledge Level)</li> <li>✓ Job Hazard Analysis (JHA)</li> <li>✓ Mercury Awareness</li> </ul>
	Emergency & Crisis	Process Safety Management	Fire	General	
	<ul style="list-style-type: none"> <li>✓ Chemical Spill Response and Clean-up</li> <li>✓ Emergency Response Team (ERT)</li> <li>✓ Incident Investigation</li> <li>✓ On-Scene Commander (OSC)</li> </ul>	<ul style="list-style-type: none"> <li>✓ Management of Change</li> <li>✓ Process Safety Awareness</li> </ul>	<ul style="list-style-type: none"> <li>✓ Basic Fire Fighting</li> </ul>	<ul style="list-style-type: none"> <li>✓ Office Ergonomics</li> <li>✓ Hydrogen Sulfide (H2S) Awareness</li> <li>✓ Emergency Management Programme (EMP)</li> <li>✓ Permit to Work Awareness</li> <li>✓ Hazardous Material (HAZMAT)</li> <li>✓ Personal Protective Equipment (PPE)</li> <li>✓ Working at Height</li> <li>✓ Working at Height &amp; Rescue</li> <li>✓ Asbestos Awareness</li> <li>✓ Energy Isolation</li> <li>✓ Hazard and Effect Management Process (HEMP)</li> <li>✓ Actively Caring in Safety</li> <li>✓ Benzene Awareness</li> <li>✓ Handling of Stress at the Workplace</li> <li>✓ Heat Stress Awareness</li> <li>✓ Human Factors</li> <li>✓ Indoor Air Quality Awareness</li> <li>✓ Manual Handling Awareness</li> </ul>	

Legend:  
 \*\* Programme is available upon request  
 Professional Development Programme (PDP)  
 Assessment & Certification Programme (A&C)

## Course Progression Map : Technician

Suggested years of experience		Technician						
		Operations		Mechanical & Inspection			Maintenance	
Basic	1-3 years	Exploration & Production	Process & Analytical	Static	Inspection	Rotating	Electrical	Instrumentation
		<ul style="list-style-type: none"> <li>✓ Plant Process Troubleshooting</li> <li>✓ Plant Monitoring &amp; Optimisation</li> <li>✓ P&amp;ID and Schematic Diagram</li> </ul>	<ul style="list-style-type: none"> <li>✓ Tankage and Storage</li> <li>✓ Piping and Valves</li> <li>✓ Downstream Plant Familiarisation</li> <li>✓ Plant Start-up &amp; Shutdown</li> <li>✓ P&amp;ID and Schematic Diagram</li> <li>✓ Distillation Principles (Pilot Plant and CBT)</li> <li>✓ Water and Wastewater Treatment System</li> <li>✓ Pump Operation and Care</li> <li>✓ Heat Exchangers: Operation and Care</li> </ul>	<ul style="list-style-type: none"> <li>✓ Introduction to Piping System **</li> <li>✓ DOMI Static Equipment ** (cover all static equipment)</li> <li>✓ Pressure Relieving Devices</li> <li>✓ Lifting and Rigging **</li> <li>✓ Valves and Safety Valves Maintenance &amp; Repair</li> <li>✓ Tank Maintenance**</li> </ul>	<ul style="list-style-type: none"> <li>✓ Integrated Module ** (general inspection)</li> <li>✓ Welding Technology</li> <li>✓ Quality Control</li> <li>✓ Pressure Relieving Devices</li> </ul>	<ul style="list-style-type: none"> <li>✓ DOMI Pump</li> <li>✓ DOMI Gas Turbine</li> <li>✓ DOMI Compressor &amp; Blowers</li> <li>✓ Condition Monitoring Equipment</li> <li>✓ DOMI Rotating Equipment</li> <li>✓ Single Stage Centrifugal Pump</li> <li>✓ Alignment Principles &amp; Technology</li> <li>✓ Reciprocating Compressor</li> <li>✓ Positive Displacement Pump</li> </ul>	<ul style="list-style-type: none"> <li>✓ Low Voltage Switchboard &amp; Switchgear Equipment Operation &amp; Maintenance</li> <li>✓ Maintenance and Troubleshooting of LV Motors (AC/DC)</li> <li>✓ Generator Operation &amp; Control System</li> <li>✓ Portable Equipment and Temporary Installation</li> <li>✓ Protection Relay &amp; Coordination</li> <li>✓ Generating Equipment &amp; System</li> <li>✓ Basic Application of Ex Equipment in Hazardous Area</li> </ul>	<ul style="list-style-type: none"> <li>✓ A0 Chargeman</li> <li>✓ IEEX Unit Ex001 Competency Training Programme</li> </ul>
Intermediate	4-8 years	<ul style="list-style-type: none"> <li>✓ Produced Water Treatment System on the Platform</li> <li>✓ Crude Separation and Crude/ Condensate Stabilisation</li> <li>✓ Gas Dehydration and Regeneration System</li> <li>✓ Oil and Gas Terminal Operation</li> <li>✓ Hydrocarbon Treatment System</li> <li>✓ Plant Process Troubleshooting</li> <li>✓ Plant Monitoring &amp; Optimisation</li> </ul>	<ul style="list-style-type: none"> <li>✓ Plant Monitoring &amp; Optimisation</li> <li>✓ Piping and Valves</li> <li>✓ Furnace</li> <li>✓ Tankage and Storage</li> <li>✓ Plant Process Troubleshooting (L2)</li> <li>✓ Compressor, Fan and Blowers: Operation and Care</li> <li>✓ Heat Exchangers: Operation and Care</li> <li>✓ Water and Wastewater Treatment System</li> <li>✓ Distillation Principles (Pilot Plant and CBT)</li> </ul>	<ul style="list-style-type: none"> <li>✓ DOMI of Piping System &amp; Valve</li> <li>✓ DOMI of Static (Fire) - boiler fire equipment **</li> <li>✓ Welding Technology</li> <li>✓ Non-Destructive Testing</li> </ul>	<ul style="list-style-type: none"> <li>✓ Unfired Pressure Vessel Inspection</li> <li>✓ Welding Inspection</li> </ul>	<ul style="list-style-type: none"> <li>✓ Precision Practical Alignment **</li> <li>✓ Reciprocating Compressor Level 2</li> <li>✓ Positive Displacement Pump</li> <li>✓ Diesel Engine : Operation &amp; Maintenance</li> <li>✓ Gas Turbine Operation &amp; Maintenance</li> <li>✓ Mechanical Seal Maintenance and Troubleshooting</li> </ul>	<ul style="list-style-type: none"> <li>✓ High Voltage Switching and Generator Synchronising Practice</li> <li>✓ Condition Monitoring and Maintenance of HV Switchgears and Transformers</li> <li>✓ Maintenance and Troubleshooting of AC &amp; DC Ups System</li> <li>✓ Testing, Pre-Commissioning and Commissioning of Electrical Equipment</li> <li>✓ Electrical Protection System</li> <li>✓ I/O Motor Operated Valve (MOV)</li> <li>✓ Selection, Installation and Inspection of Ex Equipment in Hazardous Area</li> </ul>	<ul style="list-style-type: none"> <li>✓ A4 Chargeman</li> <li>✓ B0 Chargeman</li> <li>✓ Low Voltage Overhead Lines</li> <li>✓ Low Voltage Generator and Synchronising</li> <li>✓ IEEX Unit Ex001 &amp; Ex003 Competency Training Programme</li> <li>✓ IEEX Unit Ex007/008 Competency Training Programme</li> <li>✓ IEEX Unit Ex001 &amp; Ex009 Competency Training Programme</li> </ul>
		<ul style="list-style-type: none"> <li>✓ Gas Lift Operations and Optimisation</li> <li>✓ Wellhead and Production Header System</li> <li>✓ Gas Compression and Compressor Operation &amp; Control</li> <li>✓ Water Injection System</li> <li>✓ Watermaker Operation &amp; Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>✓ Tankage and Storage</li> <li>✓ Piping and Valves</li> <li>✓ Furnace</li> <li>✓ Gas Turbine: Operation and Care</li> <li>✓ Heat Exchangers: Operation and Care</li> <li>✓ Water and Wastewater Treatment System</li> <li>✓ Distillation Principles (Pilot Plant and CBT)</li> <li>✓ POTCP 01 -Distributed Control System (DCS)</li> <li>✓ POTCP 02 -Process Control</li> <li>✓ POTCP 03 -Process Troubleshooting</li> <li>✓ POTCP 04 -Plant Operation Practice</li> <li>✓ POTCP 05 -Process Safety Practice</li> </ul>	<ul style="list-style-type: none"> <li>✓ Pump Troubleshooting</li> </ul>			<ul style="list-style-type: none"> <li>✓ HV System Switching</li> </ul>	<ul style="list-style-type: none"> <li>✓ B4 Chargeman</li> <li>✓ High Voltage Overhead Lines</li> <li>✓ High Voltage Generator and Synchronising</li> </ul>
Advanced	>8 years	<ul style="list-style-type: none"> <li>✓ Upstream Panel Operator Certification Programme (UPOCP)</li> <li>✓ Advanced Pigging Operation Certification Scheme (APOCS)</li> </ul>						<ul style="list-style-type: none"> <li>✓ P&amp;ID Tuning</li> </ul>

Legend:  
★ ★ Programme is available upon request  
□ Professional Development Programme (PDP)  
■ Assessment & Certification Programme (A&C)

## Course Progression Map : Technician

Technician					
	Health, Safety & Environment				
	Upstream Carigali Requirement	Legal	Oil & Gas	Safety	Environment
	<ul style="list-style-type: none"> <li>✓PCSB PTW Level 2 Certification Programme</li> <li>✓PCSB PTW Level 3 Certification Programme</li> </ul>	<ul style="list-style-type: none"> <li>✓Safe Handling of Chemicals (SHOC)</li> <li>✓Hearing Conservation Awareness</li> </ul> <ul style="list-style-type: none"> <li>✓CePSWaM</li> <li>✓Authorised Entrant and Standby Person for Confined Space (AESP) - Level 1</li> <li>✓Authorised Entrant and Standby Person for Confined Space - Refresher (AESP) - Level 1</li> </ul>	<ul style="list-style-type: none"> <li>✓RA Tools Training (BowTie, HAZID, HAZOP, P-HAZOP and PASR Application)</li> </ul>	<ul style="list-style-type: none"> <li>✓AGT for Non-Confined Space</li> <li>✓Basic First Aid (Knowledge Level)</li> <li>✓Job Hazard Analysis (JHA)</li> <li>✓Mercury Awareness</li> </ul>	<ul style="list-style-type: none"> <li>✓BASEL Convention</li> <li>✓Environmental Management Awareness</li> <li>✓CePSWaM Field Training Report Preparation Workshop (FTR) _KL</li> <li>✓CePSWaM Field Training Report Preparation Workshop (FTR)</li> <li>✓Handling of Scheduled Waste</li> </ul>
All Levels	Emergency & Crisis	Process Safety Management	Fire	General	
	<ul style="list-style-type: none"> <li>✓Chemical Spill Response and Clean-Up</li> <li>✓Emergency Response Team (ERT)</li> <li>✓Incident Investigation</li> <li>✓On-Scene Commander (OSC)</li> </ul>	<ul style="list-style-type: none"> <li>✓Management of Change</li> <li>✓Process Safety Awareness</li> </ul>	<ul style="list-style-type: none"> <li>✓Basic Fire Fighting</li> </ul>	<ul style="list-style-type: none"> <li>✓Office Ergonomics</li> <li>✓Hydrogen Sulfide (H2S) Awareness</li> <li>✓Emergency Management Programme (EMP)</li> <li>✓Permit to Work Awareness</li> <li>✓Hazardous Material (HAZMAT)</li> <li>✓Personal Protective Equipment (PPE)</li> <li>✓Working at Height</li> <li>✓Working at Height &amp; Rescue</li> <li>✓Asbestos Awareness</li> <li>✓Energy Isolation</li> <li>✓Hazard and Effect Management Process (HEMP)</li> <li>✓Actively Caring in Safety</li> <li>✓Benzene Awareness</li> <li>✓Handling of Stress at the Workplace</li> <li>✓Heat Stress Awareness</li> <li>✓Human Factors</li> <li>✓Indoor Air Quality Awareness</li> <li>✓Manual Handling Awareness</li> </ul>	

# Professional Development Programme (PDP)



## OTS PDP: Exploration & Production (E&P)

Programme Leader: Mohamad Muaz Bin Abdul Rasid +609-668 6148 +6016-656 9468 <a href="mailto:mohamadmuaz.abdrasi@petronas.com.my">mohamadmuaz.abdrasi@petronas.com.my</a>	Level	Prog. Type	Venue	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022												
									Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
<b>Drilling Programme</b>																					
1	OTS PDP : Drilling for Non Driller (VILT)	2	VILT	MS Teams	Coming Soon	2,280	3	20	2	<a href="#">Upon Request (Click to Enquire)</a>											
<b>Exploration &amp; Production Programme</b>																					
2	OTS PDP : Well Operation & Maintenance (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3	<a href="#">Upon Request (Click to Enquire)</a>											
<b>Petroleum Industry Programme</b>																					
3	OTS PDP : Introduction to Petroleum Technology (VILT)	2	VILT	MS Teams	Coming Soon	3,950	5	15	4	<a href="#">Upon Request (Click to Enquire)</a>											
4	OTS PDP : Overview of Petroleum Industry (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
<b>Technician Programme</b>																					
5	OTS PDP : Basic Petroleum Prod, Transportation & Processes (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3	<a href="#">Upon Request (Click to Enquire)</a>											
6	OTS PDP : Gaslift Operations and Optimisation (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
7	OTS PDP : Gas Compression and Compressor Operation & Control (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
8	OTS PDP : Gas Dehydration and Regeneration System (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
9	OTS PDP : Petroleum Liquid and Gas Properties (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
10	OTS PDP : Pipe, Valve, Fitting & PNID (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
11	OTS PDP : Produced Water Treatment System On The Platform (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
12	OTS PDP : Wellhead and Production Header System (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
13	OTS PDP : Water Injection System (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- **Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment**

## OTS PDP: Exploration & Production (E&P)

Programme Leader: Mohamad Muaz Bin Abdul Rasid +609-668 6148 +6016-656 9468 <a href="mailto:mohamadmuaz.abdrasi@petronas.com.my">mohamadmuaz.abdrasi@petronas.com.my</a>	Level	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022												
									Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
<b>Technician Programme</b>																					
14	OTS PDP : Crude Separation and Crude/ Condensate Stabilization (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
15	OTS PDP : Heat Exchanger Operation & Maintainance (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
16	OTS PDP : Hydrocarbon Treatment System (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
17	OTS PDP : Oil and Gas Terminal Operation (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
18	OTS PDP : Separator Operation (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
19	OTS PDP : Watermaker Operation & Maintainance (VILT)	2	VILT	MS Teams	Coming Soon	1,970	6	20	3												
<b>Training Plant Operation – Upstream</b>																					
20	OTS PDP : Plant Process Troubleshooting (L2)	2	F2F (NR)	INSTEP*	Coming Soon	4,260	8	10	3												
21	OTS PDP : Plant Start-up & Shutdown	2	F2F (NR)	INSTEP*	Coming Soon	6,040	8	10	5												
22	OTS PDP : Plant Monitoring & Optimization	2	F2F (NR)	INSTEP*	Coming Soon	4,260	8	10	3												
23	OTS PDP : PNID & Schematic Diagram	2	F2F (NR)	INSTEP*	Coming Soon	3,720	8	10	3												
24	OTS PDP : Upstream Plant Familiarization	2	F2F (NR)	INSTEP*	Coming Soon	2,930	8	10	2												

[Upon Request \(Click to Enquire\)](#)

[Upon Request \(Click to Enquire\)](#)

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS PDP: Process & Analytical (P&A) – Process Operations

Programme Leader: Ahmad Yusuf B Hussain +609-668 6226 +6013-239 0864 <a href="mailto:yusuf.hussain@petronas.com.my">yusuf.hussain@petronas.com.my</a>	Level	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
									Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1 OTS PDP : Compressor, Fan and Blowers: Operation and Care	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3						30/5-1/6			12-14			
2 OTS PDP : Cooling Water	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3							18-20					
3 OTS PDP : Filter and Strainer: Operation and Care	2	F2F (NR)	KL	Coming Soon	3,780	6	20	2							21-22					
4 OTS PDP : Furnace	2	F2F (NR)	KL	Coming Soon	3,780	6	20	2							28-29					
5 OTS PDP : Gas Turbine: Operation and Care	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3								4-6				
6 OTS PDP : Piping and Valves	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3									1-3			
7 OTS PDP : Plant Air Systems	2	F2F (NR)	KL	Coming Soon	3,060	6	20	2												13-14
8 OTS PDP : Reactor: Operation and Care	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3								25-27				
9 OTS PDP : Steam Turbine: Operation & Care	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3									22-24			
10 OTS PDP : Tankage and Storage	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3									1-3			
11 OTS PDP : Terminal Operation	2	F2F (NR)	KL	Coming Soon	3,830	6	20	2												17-18
12 OTS PDP : Utility: Flare, LDS & Fuel Gas System	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3												3-5
13 OTS PDP : Heat Exchangers: Operation and Care	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3								13-15				
14 OTS PDP : Heat Exchangers: Operation and Care (VILT)	2	VILT	MS Teams	Yes	3,240	5	20	3								23-25				

▪ Course fee stated above EXCLUDES tax

▪ HRD Corp Claimable for selected INSTEP programmes

▪ Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment

## OTS PDP: Process & Analytical (P&A) – Process Operations

Programme Leader: Ahmad Yusuf B Hussain +609-668 6226 +6013-239 0864 <a href="mailto:yusuf.hussain@petronas.com.my">yusuf.hussain@petronas.com.my</a>	Level	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
									Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
15 OTS PDP : Pump Operation and Care	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3					23-25			15-17				5-7
16 OTS PDP : Pump Operation and Care (VILT)	2	VILT	MS Teams	Coming Soon	3,240	5	20	3								8-10				
17 OTS PDP : Water and Waste Water Treatment System	2	F2F (NR)	KL	Yes	4,700	6	20	3						17-19						
18 OTS PDP : Water and Waste Water Treatment System (VILT)	2	VILT	MS Teams	Yes	3,240	5	20	3	21-23											
19 OTS PDP : Fundamentals Process Control System Engineering	3	F2F (NR)	INSTEP*	Yes	6,530	8	20	4											14-17	
20 OTS PDP : Separation Process	3	F2F (NR)	KL	Coming Soon	3,240	6	20	2						7-8						
21 OTS PDP : Separation Process (VILT)	3	VILT	MS Teams	Yes	2,360	5	20	2								5-6				

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS PDP: Process & Analytical (P&A) – Laboratory

Programme Leader: Ahmad Yusuf B Hussain +609-668 6226 +6013-239 0864 <a href="mailto:yusuf.hussain@petronas.com.my">yusuf.hussain@petronas.com.my</a>	Level	Prog. Type	Venue	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022												
									Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1 OTS PDP : Fundamental of Analysis and Hydrocarbon Chemistry	2	F2F (NR)	KL	Coming Soon	3,780	6	20	2							4-5						
2 OTS PDP : Inventory and Record	2	F2F (NR)	KL	Coming Soon	3,780	6	20	2							25-26						
3 OTS PDP : Laboratory Safety	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3							23-25						
4 OTS PDP : Laboratory Safety (VILT)	2	VILT	MS Teams	Coming Soon	3,240	5	20	2				7-8									
5 OTS PDP : Physical and Biological Techniques	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3								22-24					
6 OTS PDP : Reagent Preparation and Standardisation	2	F2F (NR)	KL	Coming Soon	3,780	6	20	2								26-27					
7 OTS PDP : Sample Management and Field Testing	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3									17-19				
8 OTS PDP : Spectroscopy Technique Analysis	2	F2F (NR)	Melaka	Coming Soon	4,700	6	20	3										7-9			
9 OTS PDP : Titration and Electrochemistry	2	F2F (NR)	KL	Coming Soon	4,700	6	20	3											5-7		
10 OTS PDP : Water & Wastewater Analysis	2	F2F (NR)	INSTEP	Yes	3,740	6	20	3							7-9						
11 OTS PDP : Calibration Requirements of Laboratory	3	F2F (NR)	KL	Coming Soon	4,700	6	20	3								8-10					
12 OTS PDP : Maintenance and Troubleshooting of Gas	3	F2F (NR)	INSTEP	Coming Soon	3,130	6	20	3									12-14				
13 OTS PDP : Principles and Calibration of Gas Chromatograph	3	F2F (NR)	KL	Coming Soon	4,700	6	20	3							20-22						
14 OTS PDP : Principles and Calibration of Gas Chromatograph (VILT)	3	VILT	MS Teams	Coming Soon	3,240	5	20	3							13-15						

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS PDP: Mechanical

Programme Leader: M Naim Abu 013-574 9697 mnaim.abu@petronas.com.my	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1 OTS PDP : Alignment Principles & Technology	F2F (NR)	INSTEP*	Yes	2,090	5	20	3			15-17									
2 OTS PDP : Condition Monitoring of Rotating Equipment	F2F (NR)	INSTEP*	Yes	2,090	5	25	3									9-11			
3 OTS PDP : Diesel Engine : Operation & Maintenance	F2F (NR)	INSTEP*	Yes	2,610	5	20	4									25-28			
4 OTS PDP : Mechanical Seal Maintenance and Troubleshooting	F2F (NR)	INSTEP*	Coming Soon	2,090	5	20	3												
5 OTS PDP : Non Destructive Testing	F2F (NR)	INSTEP*	Yes	2,610	5	20	4									8-11			
6 OTS PDP : Positive Displacement Pump	F2F (NR)	INSTEP*	Yes	1,680	5	20	2									13-14			
7 OTS PDP : Precision Practical Alignment	F2F (NR)	INSTEP*	Coming Soon	2,090	5	20	3										16-18		
8 OTS PDP : Pressure Relieving Devices	F2F (NR)	INSTEP*	Yes	1,680	5	20	2										18-19		
9 OTS PDP : Pump Troubleshooting	F2F (NR)	INSTEP*	Yes	1,670	5	20	2											24-25	
10 OTS PDP : Reciprocating Compressor	F2F (NR)	INSTEP*	Yes	2,090	5	20	3												
11 OTS PDP : Single Stage Centrifugal Pump	F2F (NR)	INSTEP*	Yes	2,090	5	20	3			22-24								17-19	
12 OTS PDP : Valves and Safety Valves Maintenance & Repair	F2F (NR)	INSTEP*	Yes	2,090	5	20	3											18-20	
13 OTS PDP : Welding Inspection	F2F (NR)	INSTEP*	Yes	2,090	5	20	3			29-31									
14 OTS PDP : Welding Technology	F2F (NR)	INSTEP*	Yes	2,610	5	20	4											17-20	

▪ Course fee stated above EXCLUDES tax

▪ HRD Corp Claimable for selected INSTEP programmes

▪ Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment

## OTS PDP: Electrical

Programme Leader: Muhammad Badluzzaman Bin Rusli +609 - 6686 295 +609 - 3417 612 <a href="mailto:mbadiuzzaman.rusli@petronas.com.my">mbadiuzzaman.rusli@petronas.com.my</a>	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022												
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1 OTS PDP : Condition-Based Monitoring of High Voltage Switchgears and Transformers	F2F (NR)	INSTEP*	Coming Soon	3,620	5	10	4													
2 OTS PDP : Electrical Protection System (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	2			30 - 31										
3 OTS PDP : Earthing, Lightning & Cathodic Protection System (VILT)	VILT	MS Teams	Coming Soon	2,790	5	10	2											5 - 7		
4 OTS PDP : Earthing, Lightning & Cathodic Protection System	F2F (NR)	INSTEP	Coming Soon	3050	5	10	3													13 - 15
5 OTS PDP : Generator Operation and Control System (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	2									7 - 9		21 - 22		
6 OTS PDP : Heating, Ventilation & Air Conditioning System (VILT)	VILT	MS Teams	Coming Soon	2,790	5	10	3									14-16				
7 OTS PDP : Heating, Ventilation & Air Conditioning System	F2F (NR)	INSTEP	Coming Soon	3370	8	10	3											17 - 20		
8 OTS PDP : High Voltage System Switching	F2F (NR)	INSTEP*	Coming Soon	3,220	5	10	3													1 - 3
9 OTS PDP : Motor Operated Valve (MOV)	F2F (NR)	INSTEP*	Coming Soon	2,310	5	10	3													15 - 16
10 OTS PDP : Maintenance and Troubleshooting of AC & DC UPS System (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	2											2 - 4		
11 OTS PDP : Maintenance and Troubleshooting of AC & DC UPS System	F2F (NR)	INSTEP	Coming Soon	3050	8	10	3										4-6			
12 OTS PDP : Maintenance and Troubleshooting of Low Voltage Motor (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	2			9 - 10										
13 OTS PDP : Operation and Maintenance of High Voltage Motor (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	3												4 - 6	
14 OTS PDP : Operation and Maintenance of High Voltage Motor	F2F (NR)	INSTEP	Coming Soon	3050	8	10	3									28 - 30				
15 OTS PDP : Operation and Maintenance of Solar Energy Equipment (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	3									21 - 23		27 - 29		
16 OTS PDP : Operation and Maintenance of Solar Energy Equipment	F2F (NR)	INSTEP	Coming Soon	3080	8	10	3												11-13	
17 OTS PDP : Pre- Commissioning and Commissioning of Electrical Equipment (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	2			16 - 18										

▪ Course fee stated above EXCLUDES tax

▪ HRD Corp Claimable for selected INSTEP programmes

▪ Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment

## OTS PDP: Electrical

Programme Leader: Muhammad Badluzzaman Bin Rusli +609 - 6686 295 +6019 - 3417 612 <a href="mailto:mbadluzzaman.rusli@petronas.com.my">mbadluzzaman.rusli@petronas.com.my</a>	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
18 OTS PDP : Portable Electrical Equipment and Temporary Installation (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	2		23 - 24		11 - 12								
19 OTS PDP : Power Management Practice (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	2								13 - 14				
20 OTS PDP : Selection, Installation and Inspection of Ex Equipment (VILT)	VILT	MS Teams	Coming Soon	2,480	5	10	2		16-17						29 -30				
21 OTS PDP : Selection, Installation and Inspection of Ex Equipment	F2F (NR)	INSTEP	Coming Soon	3370	5	10	3												
22 OTS PDP : Soft Starter & Variable Speed Drive System (VSDS )	F2F (NR)	INSTEP*	Coming Soon	3,220	5	10	3										25 -27		
23 OTS PDP : High Voltage Switching and Generator Synchronizing Practice	F2F (NR)	INSTEP*	Coming Soon	6,910	5	10	5								12-16			27/11 – 1/12	
24 OTS PDP : Low Voltage Switching and Generator Synchronizing Practice	F2F (NR)	INSTEP*	Coming Soon	5,280	5	10	5										17 - 21		

- Course fee stated above EXCLUDES tax

- HRD Corp Claimable for selected INSTEP programmes

- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS PDP: Instrumentation & Control

Programme Leader: M Nazmi Mizan +609 - 6686 322 +6017 - 9096 972 <a href="mailto:mnazmi.mizan@petronas.com.my">mnazmi.mizan@petronas.com.my</a>	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022												
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1 OTS PDP : Control Valve I (VILT)	VILT	MS Teams	Coming Soon	1,750	5	15	2						13-14							
2 OTS PDP : Control Valve II	F2F (NR)	INSTEP*	Coming Soon	3,570	8	15	3										11-13			
3 OTS PDP : Instrumented Safeguarding System I (VILT)	VILT	MS Teams	Coming Soon	1,750	5	15	2			21-22										
4 OTS PDP : Instrumented Safeguarding System II	F2F (NR)	INSTEP*	Yes	3,570	8	15	3										24-26			
5 OTS PDP : Process Measurement I (VILT)	VILT	MS Teams	Coming Soon	1,750	5	15	2							4-5						
6 OTS PDP : Process Measurement II	F2F (NR)	INSTEP*	Yes	3,570	8	15	3										17-19			
7 OTS PDP : Liquid and Gas Metering (VILT)	VILT	MS Teams	Yes	1,750	5	15	2		28-29											
8 OTS PDP : Process Control Theory and Application	F2F (NR)	INSTEP	Coming Soon	3,570	8	15	3								19-21					
9 OTS PDP : Vibration Monitoring System																	8-10			
10 OTS PDP : Gas Chromatograph	F2F (NR)	INSTEP*	Yes	3,570	8	15	3									8-10				
11 OTS PDP : PID Tuning	F2F (NR)	INSTEP*	Coming Soon	3,570	8	15	3											6-8		
12 OTS PDP : Quality Measuring Instrument	F2F (NR)	INSTEP*	Yes	3,570	8	15	3								1-3					
13 OTS PDP : Gas Turbine and Control System -Solar-Turbotronic I																	21-24			
14 OTS PDP : GE Heavy Duty Gas Turbine	F2F (NR)	Kuantan	Yes	4,390	10	15	4											19-22		
15 OTS PDP : Gas Detection System	F2F (NR)	INSTEP*	Yes	3,570	8	15	3											20-22		

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment

## OTS PDP: Instrumentation & Control

Programme Leader: M Nazmi Mizan +609 - 6686 322 +6017 - 9096 972 <a href="mailto:mnazmi.mizan@petronas.com.my">mnazmi.mizan@petronas.com.my</a>	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
16 OTS PDP : Programmable Logic Controller - Allen Bradley CLX5000	F2F (NR)	INSTEP*	Coming Soon	3,570	8	15	3								15-17				
17 OTS PDP : Introduction to the Distributed Control System (DCS) Operation - Experion PKS for Process Operator	F2F (NR)	INSTEP*	Yes	3,570	8	15	3								25-27				
18 OTS PDP : Introduction to the Distributed Control System (DCS) Operation - Yokogawa CS 3000 for Process Operator	F2F (NR)	INSTEP*	Yes	3,570	8	15	3									13-15			
19 OTS PDP : Honeywell EPKS Engineering & Maintenance	F2F (NR)	INSTEP*	Yes	4,630	8	15	4										10-13		
20 OTS PDP : Safety PLC- Tricon TMR	F2F (NR)	INSTEP*	Yes	3,570	8	15	3											6-8	
21 OTS PDP : Instrument Installation and Maintenance	F2F (NR)	KL	Yes	4,400	8	15	3									23-25			
22 OTS PDP : Solar Turbine & Control System II	F2F (NR)	Kuantan	Coming Soon	4,390	10	15	4										14-17		

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS PDP: Health, Safety & Environment

Programme Leader: Raja Surida Bt Saiful Bahri +609 - 668 6346 +6016 - 3334 094 rajasurida.sb@petronas.com.my	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1 OTS PDP : Application of Behavior Safety to Attain Generative Safety Culture (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
2 OTS PDP : Applying the Basic First Aid in Occupational Setting (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
3 OTS PDP : Basic Skills in Fire Fighting Technique (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
4 OTS PDP : CePSWaM Field Training Report Preparation Workshop (FTR) (VILT)	VILT	MS Teams	Coming Soon	1,170	10	15	2												
5 OTS PDP : Company Competent Gas Tester (CCGT) (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
6 OTS PDP : Conducting a Job Hazard Analysis (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
7 OTS PDP : Effective Safety and Health Committee (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
8 OTS PDP : Emergency Management Program (EMP) (VILT)	VILT	MS Teams	Coming Soon	1,170	10	15	2												
9 OTS PDP : Emergency Response Team (ERT) (VILT)	VILT	MS Teams	Coming Soon	1,170	10	15	2												
10 OTS PDP : Essential Knowledge in Managing Environment (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
11 OTS PDP : Fire Watcher (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
12 OTS PDP : Guidelines for Safe Handling of Mercury (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
13 OTS PDP : Hands-on Application of BowTie XP Software for Conducting Risk Assessment	F2F (NR)	INSTEP*	Coming Soon	3,400	10	15	2												
14 OTS PDP : Hands-on Experience in Using Bow Tie XP Software	F2F (NR)	INSTEP*	Coming Soon	3,100	10	15	2												
15 OTS PDP : Hazard and Effect Management Process (HEMP) (VILT)	VILT	MS Teams	Coming Soon	1,800	10	15	3												

[Upon Request \(Click to Enquire\)](#)

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS PDP: Health, Safety & Environment

Programme Leader: Raja Surida Bt Saiful Bahri +609 - 668 6346 +6016 - 3334 094 rajasurida.sb@petronas.com.my	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
16 OTS PDP : Implementation of Electrical and Energy Isolation (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
17 OTS PDP : Manual Handling at Workplace (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
18 OTS PDP : Noise & Hearing Conservation Awareness (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
19 OTS PDP : Overview of Safety Leadership Models to Drive Safety Excellence (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
20 OTS PDP : Personal Protective Equipment (PPE) (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
21 OTS PDP : PTW for Approving Authority (VILT)	VILT	MS Teams	Coming Soon	1,170	10	15	2												
22 OTS PDP : PTW for Receiving Authority (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
23 OTS PDP : Root Cause Analysis (Incident Investigation) - 5 Why & Tripod Beta (VILT)	VILT	MS Teams	Coming Soon	1,170	10	15	2												
24 OTS PDP : Safe Handling of Chemicals (SHOC) (VILT)	VILT	MS Teams	Coming Soon	1,170	10	15	2												
25 OTS PDP : Safe Handling of Hazardous Wastes at the Worksite (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
26 OTS PDP : Technique for Effective Response and Clean-up of Chemical Spills (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
27 OTS PDP : The ABC in Process Safety (VILT)	VILT	MS Teams	Coming Soon	730	10	15	1												
28 OTS PDP : Tools and Techniques for Conducting Risk Assessments (VILT)	VILT	MS Teams	Coming Soon	1,170	10	15	2												
29 OTS PDP : Working at Height & Rescue	F2F (NR)	INSTEP*	Yes	1,360	10	15	2												
30 OTS PDP : Working at Height Awareness (VILT)	VILT	MS Teams	Yes	730	10	15	1												

[Upon Request \(Click to Enquire\)](#)

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

# Assessment & Certification (A&C)



## OTS A&C: Exploration & Production (E&P)

Programme Leader: Siti Suhaili Bt Shuib +609-668 6150 +6013-5868208 <a href="mailto:sitisuhaili.shuib@petronas.com.my">sitisuhaili.shuib@petronas.com.my</a>	Prog. Type	Venue* (may be inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022												
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
<b>Advanced Pigging Operation Certification Scheme (APOCS)</b>																				
1	OTS A&C : Advanced Pigging Operation Certification Scheme (APOCS)	F2F (NR)	INSTEP*	Coming Soon	7,000	10	20	5	23-27	20-24	13-17			12-16	17-21		18-22		13-17	18-22
<b>Upstream Panel Operator Certification Programme (UPOCP)</b>																				
2	OTS A&C : UPOCP: Control Room Operator – Emergency Response Preparedness (CRO-ERP)	F2F (NR)	INSTEP*	Coming Soon	7,000	6	6	3		7-9	28-30			13-15		8-10		3-5		6-8

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS A&C: Process & Analytical (P&A) – CePIETSO BP

Programme Leader: Siti Suhaili Bt Shuib +609-668 6150 +6013-5868208 <a href="mailto:sitisuhaili.shuib@petronas.com.my">sitisuhaili.shuib@petronas.com.my</a>	Prog. Type	Venue* (may be Inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1 OTS A&C: Certified Environmental Professional in the Operation of Industrial Effluent Treatment Systems (Biological Process)- CePIETSO BP	F2F (NR)	INSTEP	Yes	5,000	13	24	5	9-13 23-27	13-17	20-24		22-26	19-23	3-7	31/7- 4/8 21-25	18-22	2-6	30/10- 3/11 20-24	11-15

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS A&C: Mechanical & Inspection (M&I) – OSR Inspector

Programme Leader: Suhaili Hamah Muding – Muhamad +609 - 668 6120 +010 - 236 5883 suhaili.hamahmuding@petronas.com.my	Prog. Type	Venue* (may be inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1 OTS A&C : Atmospheric Storage Tank	F2F (NR)	KL / INSTEP*	Coming Soon	2,960	5	10	1										1		
2 OTS A&C : Fired Pressure Vessel Inspection	F2F (NR)	KL / INSTEP*	Coming Soon	5,290	5	10	2			15-16							6-7		
3 OTS A&C : Hoisting & Lifting Equipment	F2F (NR)	KL / INSTEP*	Coming Soon	4,470	5	10	2									12-13	16-17		
4 OTS A&C : HSE MS	F2F (NR)	KL / INSTEP*	Yes	3,710	5	10	1.5		17-18							2-3			
5 OTS A&C : Non Destructive Testing	F2F (NR)	KL / INSTEP*	Yes	4,470	5	10	2									14-15	20-21	11-12	
6 OTS A&C : OSR Competency Assessment	F2F (NR)	KL / INSTEP*	Coming Soon	1,660	3	10	1			25							29		1
7 OTS A&C : OSR MS	F2F (NR)	KL / INSTEP*	Yes	3,710	5	10	1.5		16-17							3-4			
8 OTS A&C : Piping Inspection	F2F (NR)	KL / INSTEP*	Coming Soon	4,470	5	10	2			5-6							20-21		
9 OTS A&C : Risk Based Inspection	F2F (NR)	KL / INSTEP*	Coming Soon	4,470	5	10	2			7-8							14-15		
10 OTS A&C : Unfired Pressure Vessel Inspection	F2F (NR)	KL / INSTEP*	Yes	5,290	5	10	2			17-18						11-12			
11 OTS A&C : Welding Technology	F2F (NR)	KL / INSTEP*	Yes	4,470	5	10	2									23-24	13-14		

- Course fee stated above EXCLUDES tax

- HRD Corp Claimable for selected INSTEP programmes

- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS A&C: Electrical – IECEX Competency Training Programme & Assessment

Programme Leader: M Faizuddin Ahmad Azhar +609 - 668 6120 +6014 512 8724 <a href="mailto:muhamadfaizzudin.ah@petronas.com.my">muhamadfaizzudin.ah@petronas.com.my</a>	Prog. Type	Venue* (may be inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1 OTS A&C : IECEX Unit Ex001 Competency Training Programme (VILT)	VILT	MS Teams	Yes	1,800	2	16	3			29 - 31			28-30						
2 OTS A&C : IECEX Unit Ex001 Competency Training Programme & Assessment **	F2F (NR)	KL	Yes	4,950	3	10	2							29- 30			29-30		
3 OTS A&C : IECEX Unit Ex001 & Ex003 Competency Training Programme & Assessment **	F2F (NR)	INSTEP*	Yes	8,430	3	11	4										10-13		
4 OTS A&C : IECEX Unit Ex001, Ex003, Ex007 & Ex008 Competency Training Programme & Assessment **	F2F (NR)	INSTEP*	Yes	11,650	3	13	5									07-11		16-20	
5 OTS A&C : IECEX Unit Ex001, Ex004, Ex007 & Ex008 Competency Training Programme & Assessment **	F2F (NR)	INSTEP*	Coming Soon	11,650	3	14	5											13-17	
6 OTS A&C : IECEX Unit Ex001, Ex007 & Ex008 Competency Training Programme & Assessment **	F2F (NR)	INSTEP*	Yes	8,850	3	12	4							18-21					
7 OTS A&C : IECEX Unit Ex001 & Ex009 Competency Training Programme & Assessment **	F2F (NR)	KL	Coming Soon	9,690	3	15	4										31/10-03/11		
8 OTS A&C : IECEX Refresher (Exclude Examination)	F2F (NR)	INSTEP*	Coming Soon	670	N/A		1	<a href="#">Upon Request (Click to Enquire)</a>											

Note:

- Fee is inclusive of Assessment\*\*
- Assessment Date is subject to SIRIM's Availability

▪ Course fee stated above EXCLUDES tax

▪ HRD Corp Claimable for selected INSTEP programmes

▪ Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment

## OTS A&C: Electrical – Chargeman Programme

Programme Leader: M Faizzudin Ahmad Azhar +609 - 668 6120 +6014 512 8724 <a href="mailto:muhamadfaizzudin.ah@petronas.com.my">muhamadfaizzudin.ah@petronas.com.my</a>	Prog. Type	Venue* (may be inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1 OTS A&C : A0 Chargeman	F2F (NR)	INSTEP*	Coming Soon	15,030	2	15	80								3/4 – 4/8				14/8 – 8/12
2 OTS A&C : A4 Chargeman	F2F (NR)	INSTEP*	Coming Soon	18,730	2	12	100									22/5 – 20/10			
3 OTS A&C : B0 Chargeman	F2F (NR)	INSTEP*	Coming Soon	20,990	1	14	100									8/5 – 6/10			
4 OTS A&C : B4 Chargeman	F2F (NR)	INSTEP*	Coming Soon	22,830	1	10	100												10/10/2022 – 2/3/2023
5 OTS A&C : Low Voltage Overhead Lines	F2F (NR)	INSTEP*	Coming Soon	4,690	4	20	10					13 – 24							
6 OTS A&C : High Voltage Overhead Lines	F2F (NR)	INSTEP*	Coming Soon	6,980	2	10	13									24/7 – 04/8			
7 OTS A&C : Low Voltage Generator And Synchronizing	F2F (NR)	INSTEP*	Coming Soon	5,430	N/A		10												
8 OTS A&C : High Voltage Generator And Synchronizing	F2F (NR)	INSTEP*	Coming Soon	6,480	N/A		10												
9 OTS A&C : Refresher & Referral Examination	F2F (NR)	INSTEP*	Coming Soon	2,580	N/A		6												
10 OTS A&C : Referral Examination	F2F (NR)	INSTEP*	Coming Soon	510	N/A		1												

[Upon Request \(Click to Enquire\)](#)

- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS A&C: Instrumentation

Programme Leader: M Faizzudin Ahmad Azhar +609 - 668 6120 +6014 512 8724 <a href="mailto:muhammadfaizzudin.ah@petronas.com.my">muhammadfaizzudin.ah@petronas.com.my</a>	Prog. Type	Venue* (may be inclusive of Experiential Learning at UDTP)	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022											
								Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1 OTS A&C : Certified Personnel for Metering Validation And Calibration Competency Programme	F2F (NR)	INSTEP*	Coming Soon	6,110	4	8	5								31/7-4/8	18-22			18-22
2 OTS A&C : Instrument Fitter	F2F (NR)	INSTEP*	Coming Soon	4,310	4	8	4												28/11-1/12



- Course fee stated above EXCLUDES tax
- HRD Corp Claimable for selected INSTEP programmes
- [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS A&C: Health, Safety & Environment (HSE) – CePSWaM

Prog. Type	Venue	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022												
							Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1	OTS A&C : Certified Environmental Professional in Scheduled Waste Management (CePSWaM)	F2F (NR)	INSTEP	Coming Soon	3,750	10	35	5		13-17			24-28				13-17		
2		F2F (NR)	Kuala Lumpur	Coming Soon	3,750	10	35	5	24-28	14-18	28-1		30/5-3/6	4-8	22-26	19-23	10-14	21-25	12-16
3		F2F (NR)	Johor Bharu	Coming Soon	3,750	10	35	5		20-24			15-19			14-18	2-6		19-23
4		F2F (NR)	Kuantan	Coming Soon	3,750	10	35	5						27/6-1/7			17-21		
5		F2F (NR)	Penang	Coming Soon	3,750	10	35	5			7-11			18-22					5-9
6		F2F (NR)	Kota Kinabalu	Coming Soon	3,750	10	35	5		21-25				8-12					
7		F2F (NR)	Miri	Coming Soon	3,750	10	35	5					13-17			5-9			

- Course fee stated above EXCLUDES tax

- HRD Corp Claimable for selected INSTEP programmes

- Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment

## OTS A&C: Health, Safety & Environment (HSE) – PCSB Permit to Work (PTW) Level 2

Programme Leader: Nurul Nadia Mohamad Sabry +609-669 6000 +019-522 6554 <a href="mailto:nurulnadia.mohamads@petronas.com">nurulnadia.mohamads@petronas.com</a>	Level	Prog. Type	Venue	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022												
									Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1 OTS A&C : PCSB Permit to Work (PTW) Level 2 - New Candidate	2	F2F (NR)	Kerteh	Yes	1,370	15	25	3				20-22	15-17 29-31	12-14 26-28	3-5 17-19	1-3 14-16	11-13 25-27	11-13 25-27	6-8 20-22	4-6 18-20	
	2	F2F (NR)	KL	Yes	1,370	15	25	3					17-19	13-15	18-20	1-3	12-14	11-13	7-9	5-7	
	2	F2F (NR)	Miri	Yes	1,370	15	25	3				20-22	29-31	13-15 27-29	18-20	1-3 15-17	12-14 26-28	11-13 25-27	7-9 21-23	5-7 19-21	
2	OTS A&C :PCSB Permit to Work (PTW) Level 2 - New Candidate (VILT)	2	VILT	MS Teams	Yes	700	15	25	3	10-12 24-26	14-16	15-17 28-30	4-6 11-13 (2 sessions)	17-19 23-25	7-9 20-22	4-6 25-27	8-10 22-24	5-7 19-21	3-5 17-19	1-3 14-16 28-30	13-15

Note:

1. PCSB Permit to Work (PTW) Level 2 above will be delivered via Face-to-Face (F2F) or Virtual Instructor-Led Training (VILT) mode.
2. PTW candidates are encouraged to enrol for F2F mode as its passing rate is higher than VILT mode.

▪ Course fee stated above EXCLUDES tax

▪ HRD Corp Claimable for selected INSTEP programmes

▪ [Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment](#)

## OTS A&C: Health, Safety & Environment (HSE) – PCSB Permit to Work (PTW) Level 2

Programme Leader: Nurul Nadia Mohamad Sabry +609-669 6000 +019-522 6554 <a href="mailto:nurulnadia.mohamads@petronas.com">nurulnadia.mohamads@petronas.com</a>	Level	Prog. Type	Venue	HRD Corp Claimable	Course Fee (RM)	Min Pax	Max Pax	Duration (Days)	2022														
									Jan	Feb	Mac	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec			
3 OTS A&C : PCSB Permit to Work (PTW) Level 2 - Refresher <small>UPDATED DATE</small>	2	F2F (NR)	Kerteh	Yes	650	15	25	1					16 17 18	15 16 29 30	20	4 17 29 30	14 15 28 29	9	9	7			
	2	F2F (NR)	KL	Yes	650	15	25	1					30 31	13 14 29 30	19 20 21	2 3 4 15 16 29 30	13 14 27 28	12	10	6			
	2	F2F (NR)	Miri	Yes	650	15	25	1					19 20	16 30	19 20 21	2 3 13 17 18 29 30	13 14 27 28	12	10	8			
4 OTS A&C : PCSB Permit to Work (PTW) Level 2 - Refresher (VILT)	2	VILT	MS Teams	Yes	423	10	20	1	10 (2 sessions)	11 (2 sessions)	24	25	14 (2 sessions) 15 (2 sessions)	4-6 11-13 (2 sessions)	2 3	18 23 (2 sessions) 24 (2 sessions) 25 (2 sessions) 26	7 8 20 (2 sessions) 21 (2 sessions)	5 6 26 27 28	8 9 10 22 23 24	6 7 8 20 21 22	4 5 6 18 19 20	1 2 3 14 15 16	1 13 14 15

Note:

1. PCSB Permit to Work (PTW) Level 2 above will be delivered via Face-to-Face (F2F) or Virtual Instructor-Led Training (VILT) mode.
2. PTW candidates are encouraged to enrol for F2F mode as its passing rate is higher than VILT mode.

▪ Course fee stated above EXCLUDES tax

▪ HRD Corp Claimable for selected INSTEP programmes

▪ Neither PETRONAS nor INSTEP has authorised any agency appointment for INSTEP training enrolment

# Awards & Recognitions



**BTEC INTERNATIONAL INSTITUTION OF THE YEAR 2021**  
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**RoSPA HEALTH & SAFETY AWARDS 2020 & 2021**  
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**PRIME MINISTER'S HIBISCUS AWARD (PMHA) 2019/2020**  
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**GLOBAL GETENERGY AWARD 2019**  
Localisation Award



**OUTSTANDING PEARSON LEARNER AWARD**  
2016, 2017, 2018 & 2019



**MALAYSIAN SOCIETY FOR OCCUPATIONAL SAFETY & HEALTH GOLD CLASS 1 AWARD 2017, 2018 & 2019**



**HUMAN RESOURCES DEVELOPMENT AWARDS 2017**  
Data Analytics Category



**GLOBAL GETENERGY AWARD 2016**  
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**PEARSON BTEC OUTSTANDING AWARD 2016**



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